

Tips for disassembling your NeumanTree for storage

Please consider wearing gloves and asking an adult family member or friend to help. Four hands are better than two!

Prior to disassembling your tree is an excellent time to check for and replace any bulbs that are not lit. This will extend the overall life span of your light sets and help prevent failure from season to season.

Finally, don't put your tree away hot! Please allow your lights to cool for approximately 30 minutes, this will reduce the chance of damage to the bulbs or filaments during packing. Another helpful tip is to apply a very small amount of lubricating oil on the pole bases before storing for the season. This can help make it easier putting your tree together and taking it apart.

#1 Unplug all four sections

Please do remove any plugs from the extension cords attached to the trunks of each section. (Except the tree top marked T)

Tree top

1

C

B

A

2

3

4

#2 Remove tree top



#3 Select a row of branches approximately where you think the sections would break, give the section a slight twist to determine where one section starts and the other ends.

Once you have found the bottom row of a section left up a branch to view the split. Look for the following:



An extension cord will be visible (and should be unplugged).

There will be a separation of PVC pole wrap and you can observe the split between poles

You may still have the section identification tag on the bottom row of the section.



#4 Grab the section at the pole and pull straight up to remove it. Please use caution, the section is heavy.

#5 Follow the instructions above to find and remove section B.

#6 Unscrew the bolts from the stand and pull up to remove section A.

Storing your tree

Take the largest section and turn it upside down. Give the section a squeeze (if you plan to store the tree in the original carton).

If you want to maintain most of the shaping on your tree you may want to consider a NeumanTree storage unit. For a 9' tree we recommend 2 bags.



Place the section into the carton or a storage unit as close to one of the ends as possible.



A little secret, If you have engaged an assistant and your floor is protected with carpet or a near by blanket try gently placing the tree on its side to aid in disassembling.

Important, if you choose to place your tree on a covered floor be sure to tilt it equally on two of the 4 stand legs.



Questions? Please call 866/865-8733 and thank you for buying a

